

Standing Rules Route 66 Corvette Club



Definition As described in the Route 66 Corvette Club Bylaws, these Standing Rules are supplemental to the Route 66 Bylaws and contain items which would normally be in the Bylaws but are subject to frequent modification or addition. No Standing Rule may be adopted which is in conflict with an existing Route 66 Bylaws or Constitution item.

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Section 1. FINANCE and TREASURY

1.1. Bereavement Memorials

- 1.1.a. The Club President is responsible for making arrangements for bereavement memorials and for authorizing the Club Treasurer to pay bills for the cost of these arrangements. The cost limit of this authority will be an amount previously determined by a majority of the Club officers and Board of Directors. Cost limit is set at \$100.00 per vote of general membership.
- 1.1.b. The President's authority is also limited to memorials in the event of the death of an active charter member, owner/member, honorary member, their spouse or domestic partner, their parents and their children.
- 1.1.c. The President is responsible for obtaining the approval of a majority of the Club officers and Board of Director for Club expenditures for memorials above or beyond those listed in a. and b. above.

1.2. **FCOA Membership:** The Club will pay the one-time fee (currently \$10.00) for membership into the FCOA (Future Corvette Owner's Association) for any child, grandchild, nephew or niece of any club member. The FCOA membership application should be submitted to the Club Treasurer who will issue a club check and forward the application to the FCOA Director.

1.3. **Check Writing Guidelines** will be followed by the Club Treasurer and President who are the only members authorized by the Club Bylaws to sign checks.

- 1.3.a. Checks written on the Club checking account will be issued without prior Club general membership approval for the following items:
 - 1. Treasurer's postage supplies (stamps, envelopes and other mailing supplies).
 - 2. Treasurer's expenses (new checks or any other fees associated with Club checking account).
 - 3. Purchase of printing cartridges for Club projects (monthly Road Notes, Car Show, Autocross, etc.).
 - 4. Purchase of new member supplies (pins, patches, printed materials, etc.). Reimbursement for small expenses incurred by the Club officers or committees for expenditures involved in performing their Club duties. These are limited to \$50.00 per item without prior membership approval.
 - 5. Payment of specific Club obligations without prior membership approval are limited to the following obligations:
 - a. New member and annual member dues to NCCC. Note that these dues are collected in advance, deposited into the Club account and then paid out by Club check.
 - b. Current website fee.
 - c. Current renewal of Missouri license.
 - d. Current renewal of Trailer Insurance.
 - e. Current renewal of Trailer parking fee.
- 1.3.b. Blank checks missing the check value, issue date, or designated payee will not be issued under **ANY** circumstances.
- 1.3.c. Checks may be written to Club members if cash is exchanged for the check amount. A check of this nature will have the date, dollar value, payee information, signature and the reason for the check completed.
- 1.3.d. Any Club indebtedness or financial obligation over \$250 must be approved by the Club general membership with a vote on the specific purpose and amount. In the event of an unexpected or

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overlooked financial obligation, where time is of the essence, the Board of Directors may vote to approve the payment of the obligation and will advise the membership at the next regularly scheduled meeting. In the event of a Club financial obligation of \$250 or less, the Club President may approve the payment and the membership will be advised of the payment at the next scheduled Club meeting.

1.4. Annual Financial Audit An annual audit of the Club accounts and the Treasurer's records will be performed per the Club Constitution by an audit team selected by the Board of Directors.

1.4.a. This audit team should:

1. Select an audit member to document the audit and provide a written report on the audit to the Club Board of Directors.
2. Elect a spokesperson to review the audit process with the Club membership at the next Club business meeting.
3. Review Treasurer's methods of maintaining and storing Club documents.
4. Provide extensive documentation of their audit process and results.

1.4.b. The purpose of the audit is to:

1. Assure that all financial statements are accurate and reflect the value of the Club banking account.
2. Assure that all Club expenditures are disbursed in accordance with the Club Constitution and the Treasurer's Check Writing Guidelines (Standing Rules Item 1.4).
3. Assure that proper records are maintained for ALL expenditures and income.
4. Review the process used for preserving Club records including both hard and soft information.
5. Review the duties of Treasurer as specified in the Bylaws and the Property and Finance portion of the Constitution and assure that the Treasurer has fulfilled all necessary duties in a responsible manner.
6. Make recommendations to Treasurer to improve any of the above items.

1.5. Request for Quote To be financially responsible with Club funds, competitive pricing/bids shall be obtained and documented, when possible, to substantiate desired Club purchases or sale of Club assets over \$500.00 in value. Exhibit C of the Club Standing Rules may be used as a guide for this purpose. It is mandatory that all bidders receive identical product specifications prior to preparing or modifying their bids. Once all bids are received for a Club purchase or sale, the Board of Directors will review and select a bid.

Section 2. Club History

2.1. Attachment B Current and past Club Officers

2.2. Updating of Club History: The Rules & Regulations Committee Chair will update the Club history each year prior to the January business meeting and will announce the update at the January meeting.

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Section 3. Website and Newsletter

- 3.1. Website** The Official Club Website address is <http://www.route66corvetteclub.com/> and shall be maintained regularly by the Club Webmaster. The Club Webmaster is appointed by the Board of Directors. The Webmaster will retain any Club-purchased software and act as chair of the Website Committee. This software will be included in the annual audit of club property. The Club Treasurer will pay the annual fee for website hosting. The purpose of the Club Website is to provide current information to both club members and the general public about the Route 66 Corvette Club.
- 3.2. Newsletter** The Club Newsletter “Road Notes” is created and distributed monthly by the Newsletter Committee and is posted on the Club website. The Newsletter Committee is appointed by the Board of Directors. “Road Notes” is primarily distributed via email. However, in the event that a member does not have email, a hard copy will be mailed. The Club Treasurer will reimburse the Newsletter Committee for expenses related to the creation and distribution of the newsletter upon presentation of receipts. The purpose of Road Notes is to keep the membership informed on past and future club activities and will include the President’s Letter, the Secretary’s Meeting Minutes and the Treasurer’s Report.
- 3.3. Sensitive Board of Directors’ Meeting Minutes** Portions of Board of Directors' meeting minutes which are deemed sensitive for distribution outside of Club membership may be kept from being published in the Road Notes newsletter and being placed on the website. This will be done at the discretion of the person chairing the affected meeting. If this is done, separate minutes will be made available to the Club membership at the next Club monthly business meeting. The published website and newsletter minutes will carry a statement that a portion of the meeting was sensitive and that the minutes of that portion are only available at the next Club business meeting or through the Club Secretary. The Secretary will maintain the separate sensitive minutes in a manner that makes them available only to Club members.

The Board may also decide in a formal vote at the affected meeting to withhold any particularly sensitive information from disclosure to non-Board members. This vote must pass with a two thirds majority approval of the Board members present at the affected meeting. In this instance, the Secretary will maintain the minutes of this portion of the meeting in a manner that makes them available to Board members only. The overall meeting minutes will reflect only the topic discussed and will be noted that the discussion was “Sensitive-for Board of Directors review only”.

Section 4. Awards

- 4.1. Awards** The following awards will be given annually (participation earning year runs from November 1st to October 31st of the following year) to the club members who earn them as determined by the Route 66 Vice-President who will also ensure that all points given for individual activities and events are equitably assigned to the participants claiming points:
- 4.1.a. NCCC Competition Award:** For the greatest number of points accumulated for NCCC Events. Members must have NCCC membership through the Route 66 Corvette Club to accumulate points in the category.
- 4.1.b. Additional specialty recognition awards** may be given at the discretion of the Vice-President.

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Section 5. Meetings

- 5.1. Route 66 Corvette Club Business Meetings** will be held monthly, except for the month of December, on the first Thursday of each month at the Old Hickory Country Club, 1 Dye Club Dr., St. Peters, MO 63304, Phone: 636-477-8960. These meetings will begin at 7:00pm.
- 5.2. Inclement Weather** or other unforeseen occurrences that raise the possibility of canceling a monthly Club meeting require that the Club President shall be responsible for making a cancellation decision. The President shall make this decision at least 4 hours prior to the scheduled meeting start time and notify the membership of the cancellation via e-mail and phone call to those members not having e-mail. The President shall also notify the meeting site facility of this decision. If the President is not able to make this decision, the President shall appoint another Club officer to make the decision and notification. The order of this delegation shall be first the Club Vice-President, then (in order) the Secretary, Treasurer, Governor, or elected members of the Board of Directors. In the event of a meeting cancellation, the monthly business meeting will be automatically rescheduled to the second Thursday of the month at the same time and location.
- 5.3. Participation at Board of Director Meetings** as defined in the Route 66 Constitution, Article V and Route 66 Bylaws, Section 4 and 7 is further defined to include the following: All Route 66 Club members are generally welcome to attend all Board of Directors meetings. The meeting chairperson may, at their discretion, limit the participation of members other than the Board members. The chairperson will announce any restrictions to members' participation at the start of the meeting. The reasons for limiting participation may be due to the sensitivity or volatility of the topics to be discussed or other factors. The limitations may be as simple as the amount of non-Board member discussion allowed or as extreme as excluding non-Board member presence during part or all of the meeting. All of these limitations are to be included in the meeting minutes. Discussion of topics applicable to any Route 66 committee activities should include that committee's chairperson in the Board discussions.
- 5.4. Board of Directors' Meetings Minimum Size and Order of Chairing** as defined in Route 66 Constitution, Article and Route 66 Bylaws, Section 4 and 7 is further defined to include the following:
- 5.4.a. A minimum of five Board of Directors must be present to conduct a Board of Directors meeting.
 - 5.4.b. An elected Route 66 Club Officer must serve as Chairperson in the following descending order based on their attendance at the specific meeting: Vice President (defined Board Chairperson in Route 66 Bylaws, Section 6) or the Vice President's specific designee, President, Secretary or Treasurer.
 - 5.4.c. Only the five elected officers, the immediate past President and the three elected Board Members may vote at any Board of Directors Meeting.
- 5.5. Designation of 50/50 Drawing Proceeds** Effective 6/3/2021, the Route 66 Club portions of the 50/50 drawing proceeds held at the monthly Club business meetings will be donated to a nonprofit or not for profit charity of choice to be determined by the Charity Committee with approval by BOD and general membership. The selected charity will not be required to meet the charity qualifications defined in Standing Rules 9.4.

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Section 6. Standing Rules Maintenance

- 6.1. Maintenance of The Standing Rules** will be the responsibility of the Rules & Regulations Committee. The Rules & Regulations Committee will maintain a historical record of the initial issue of the Standing Rules and all subsequent changes and additions. The latest version of the Standing Rules will be available on the Club website.
- 6.2. Addition or Modification of Standing Rules** will be approved by a simple majority of the members present at any Route 66 monthly business meeting following a discussion of the proposed rule change or addition. Any member present at a business meeting may propose a change or addition after asking the Club President or the President's designee to be placed on the meeting agenda. To facilitate Club discussion, the suggested changes should be described in a verbal request or document provided by the member presenting the change and given to the Rules & Regulations Committee chair prior to the start of the meeting. The Rules & Regulations Committee will review the proposed change and determine if it is appropriate for a Standing Rule or if it should be a Bylaws change. Following a Club approval vote, the Rules & Regulations Committee shall make the necessary changes to the Route 66 Standing Rules document and disseminate the changes to the Club membership by providing the document to the webmaster.
- 6.3. Standing Rules Approval Dates** This requirement was deleted on 8/2/2017.
- 6.4. Item Numbers** for each Standing Rule item will follow a format. Added items will carry an item number starting with the applicable Standing Rule section number followed by a period and then followed by the next sequential item number available for that section. Item numbers may be eliminated or re-assigned at the discretion of the Rules & Regulations Committee.

Section 7. Sponsorship

- 7.1. Current Club Sponsor** Effective 1-03-2019, the Club Sponsor is Poage Chevrolet of Wentzville, MO. They are located at 851 West Pearce Blvd, Wentzville, MO 63385. Phone numbers for sales (866-688-4054) and for service or parts (877-278-1215). Our primary Club contact is Joel Hauk, General Manager (636-327-6268).
- 7.2. All Sponsorship Issues** between the Club and the sponsor must be addressed to the Sponsorship Committee.

Section 8. General

- 8.1. The Official Club Mailing Address** Route 66 Corvette Club, c/o President: Bill Mitchell, 1634 West Field Court, Ellisville, MO 63011
- 8.2. The Route 66 Declared City for NCCC** East St. Louis, IL. The purpose of this declared city is to allow our club to be part of the Midwest Region of NCCC.

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8.3. [A New Member Information Package](#) is available. See ATTACHMENT A.

8.4. [The Honorary Membership Selection Process](#) as defined in the Route 66 Constitution Article III, Section 1, Paragraph D is further defined to include the following: Club members will submit candidates for the following years' honorary membership each year at the November Club business meeting. These candidates will then be voted upon by the membership attending this meeting. Honorary memberships may also be awarded during the year, but these actions must be approved by the Board of Directors prior to the Club voting process. Per the Route 66 Constitution, Article III, Section 3, the term of all memberships is one year from January 1 through December 31. The candidates who receive a majority of votes at the membership awarding elections will remain members only through December 31 of the applicable year. **NOTE:** Per various portions of the Route 66 Bylaws and Constitution, honorary members have the right to participate in all Route 66 Club activities, except for voting at Club meetings and becoming a Club officer. The Route 66 Club portion of Honorary Memberships awarded to sponsor representative will be automatically terminated if their employment at that sponsor ends. No action will be taken to end the NCCC portion of the membership.

Section 9. Committees

Please note that additional information on some of the committees listed below may be found in the Knowledge Data Base.

9.1. [Social Committee](#) This committee will coordinate monthly Club events.

9.2. [Technical Committee](#) This committee shall be available to assist other Club members with technical problems. It shall have the responsibility for technically inspecting the cars at all Club events that require tech inspections.

9.3. [Newsletter Committee](#) This committee will publish monthly the Club Newsletter ("Road Notes") containing information of interest to the Club and its members.

9.4. [Charity Committee](#) This committee shall coordinate with any charity needing Route 66 Corvette Club's services or funding. All charities must be a 501(c)(3) organization. As of January 2018, the USO of Missouri shall be the permanent charity of the Route 66 Corvette Club annual car show. Starting in calendar year 2020, additional Club charity contributions will be made using the following processes:

- 9.4.a. All Club member suggestions for charity contributions will be submitted to the chairman of the Charity Committee.
- 9.4.b. The deadline for charity submissions will be in October for the following year's contributions.
- 9.4.c. The Charity Committee will research all charity suggestions during the months of October thru December.
- 9.4.d. Recommendations for Club contributions will be made at the January meeting.
- 9.4.e. The Club will vote on the recommended charities at the February meeting.
- 9.4.f. Club funds available for contribution will be determined by the balance of the Club checking account at the January meeting. Any funds over \$10,000 may be available for contributions to charity.

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9.4.g. Actions may be taken by the Club to modify the \$10,000 base at a future date by a Club vote at a monthly meeting.

9.5. **Rules & Regulation Committee** This Committee shall review and evaluate all requests submitted by any member, requesting changes to the Constitution, Bylaws and Standing Rules.

9.6. **Car Show Committee** This committee shall make all preparations for any car shows sponsored in whole or part by the Route 66 Corvette Club.

9.7. **Sponsorship Committee** This committee shall be responsible for investigating any issues involving sponsorship and making recommended action suggestions to the Club. Members of this committee must be the contact points for any Club discussions involving sponsorship with current or prospective sponsors. These discussions may also involve other Club officers but must include a member or members of this committee as determined by the committee Chairperson.

9.8. **Nomination Committee** This Committee shall solicit volunteers for the slate of candidates and prepare all ballot material for the yearly election of Club officers at the November business meeting. The members of this committee will be selected at the September business meeting by the President or designee and shall include two members at large, one member of the Board of Directors not on the current ballot and the Chairperson.

9.9. **Trailer Committee** This committee shall be responsible for the Club trailer and all issues dealing with the trailer. This includes trailer purchase, storage and use. More information may be found in the Knowledge Data Base.

9.10. **Autocross Committee** This committee shall plan and execute the annual Club autocross event. This activity provides funds for the Club to meet its operating expenses.

9.11. **Membership Committee** This Committee shall be responsible for meeting and greeting guests at the monthly meetings and providing them with Club information to increase membership. New members will be given new member packets containing Club information. In addition, this Committee provides updated copies of the roster to the Club members. Additional duties are: hold and handle the sale of all badges, emblems and such items that may be purchased from the Club; provide a copy of the current Constitution, Bylaws and Standing rules to each new member by referring them to the Club website and prepare and maintain a roster of active (paid up) members and honorary members.

9.12. **Audit Committee** This committee shall be responsible for the annual financial audit as described in the Constitution and Standing Rules.

9.13. **Website & Graphics Committee** This committee shall be responsible for the creation and maintenance of the Club website. This committee is also responsible for maintenance of the Route 66 Corvette Club Logo and approval of its use as well as creating NCCC banners.



Membership Information Route 66 Corvette Club



We cordially invite you to join the Route 66 Corvette Club. The Route 66 Club website may be viewed at www.route66corvetteclub.com. The Club meets on the first Thursday night of each month except for December, at Old Hickory Golf Club, 1 Dye Club Drive, St. Peters, MO 63304 (off Mid-Rivers Drive). We electronically publish a monthly newsletter called "Road Notes". In December, we have a holiday party and awards ceremony at an appropriate site. We host our annual car show at a location that will be available on our Club website.

We hold our autocross at St Charles County Airport, Smartt Field in St. Charles, MO. In addition to monthly meetings, we also have many other club activities in which we participate throughout the year, such as road runs, dinners, tours, picnics and attendance at other car clubs' events. Our sponsor (listed below), will provide a free one-year membership to our Club and to the National Council of Corvette Clubs (NCCC) with each Corvette purchased from them. Whether you are receiving this invitation as a result of a Corvette purchase or through other sources, we welcome you and ask you to review the following information about our club. Please contact one of the Club members listed below if you have questions regarding this information.

Initial Club membership dues are \$60.00 per year per individual membership and \$95.00 for a couple. Renewals are \$50.00 and \$85.00 respectively. We require our members to belong to the National Council of Corvette Clubs, Inc. NCCC membership costs are included in the above amounts and Route 66 Corvette Club processes the application for NCCC membership and paying of NCCC dues. The yearly Route 66 and NCCC membership is from January 1st to December 31st, renewals are due the 1st Thursday of October. We invite you to join us for a few meetings or Club activities to familiarize yourself with our Club and help you decide if you wish to join. We recommend that you complete both the Route 66 and NCCC applications to submit at a meeting along with payment of dues or contact the membership co-chairs for mailing information.

Additional information or questions: Contact one of the following Route 66 Club officers:

President: Bill Mitchell, 314-330-4204; bmitchell324@yahoo.com

Membership: Bob & Nancy Lamb, 314-606-1979; samlam@charter.net

Our Club sponsor is Poage Chevrolet of Wentzville, MO located at 851 West Pearce Blvd, Wentzville, MO 63385. Phone number for sales (866-688-4054) and for service or parts (877-278-1215). Our primary Club contact is Joel Hauk, General Manager (636-638-3112).



History of Elected Officers Route 66 Corvette Club

Year	President	Vice-President	Secretary	Treasurer	Governor	Elected Board of Directors
2000	Tim Adams	Jeff Anderson	Chris Reitz	Chris Reitz	Gary Hellyer	None due to club being formed.
2001	Tim Adams	Jeff Anderson	Chris Reitz	Chris Reitz	Gary Hellyer	Joe Anelle, Anita Hellyer & Charles Miget
2002	Jeff Anderson	Joe Anelle	Chris Reitz	Chris Reitz	Tom Reitz	Scott Walker, Noel Wilson & Charles Miget
2003	Tim Adams	Joe Anelle	Chris Reitz	Chris Reitz	Tom Reitz	Scott Walker, Noel Wilson & Charles Miget
2004	Charles Miget	Scott Walker	Chris Reitz	Chris Reitz	Tom Reitz	Noel Wilson, Patty Schroeder, & Jeff Anderson
2005	Randy Moore	Dale VanDeven	Karen Brooks	Chris Reitz	Tom Reitz	Noel Wilson, Patty Schroeder & Jeff Anderson
2006	Rik Thompson	Gary Schiermeyer	JoAnn Viviano, Mary Morak	Chris Reitz	Tom Reitz	Charles Miget, Noel Wilson & Jeff Anderson
2007	Bridget Balkenbush	Gary Schiermeyer	Colleen Jung	Bob Lamb	Tom Reitz	Noel Wilson, Randy Moore & Jeff Anderson
2008	Mary Morak	Gary Schiermeyer	Rhonda Trout	Bob Lamb	Tom Reitz	Jeff Anderson, Noel Wilson & Rik Thompson
2009	Rod McCoy	Rhonda Trout	Lora Gracey	Bob Lamb	Tom Reitz	Chris Reitz, Noel Wilson & Joe Anelle
2010	Sean Leary	Scott Graham	Sharon McCoy	Bob Lamb	Tom Reitz	Chris Reitz, Noel Wilson & Mary Morak
2011	Sean Leary	Mardee Beckman	Victoria McCoy	Bob Isermann	Tom Reitz	Chris Reitz, Bob Lamb & Scott Graham
2012	Sean Leary	Mardee Beckman	Victoria McCoy	Bob Isermann	Tom Reitz	Chris Reitz, Bob Lamb & Scott Graham
2013	Sean Leary	Frank Catenacci	Nancy Streib	Bob Isermann	Tom Reitz	Chris Reitz, Scott Graham & Kerry Lambright

History of Elected Officers Route 66 Corvette Club Continued

Year	President	Vice-President	Secretary	Treasurer	Governor	Elected Board of Directors
2014	Sean Leary	Ron Nelson	Nancy Streib	Bob Isermann	Tom Reitz	Bob Lamb, Scott Graham & Kerry Lambright,
2015	Sean Leary	Ron Nelson	Nancy Streib	Bob Isermann	Tom Reitz	Bob Lamb, Mike Spathelf & Kerry Lambright
2016	Ron Nelson	Mike Spathelf	Nancy Streib	Bob Isermann	Tom Reitz	Bob Lamb, Jim Wortkoetter & Kerry Lambright
2017	Ron Nelson	Mike Spathelf	Nancy Streib	Bob Isermann	Tom Reitz	Bob Lamb, Noel Wilson & Mary Morak
2018	Bob Isermann	Mike Spathelf	Nancy Streib	Rich Weinhold	Tom Reitz	Harold Loyd, Noel Wilson & Mary Morak
2019	Bob Isermann	Bill Mitchell	Jeff Schweikert	Rich Weinhold	Tom Reitz	Harold Loyd, Detta Nelson & Sean Leary
2020	Bill Mitchell	Jeff Schweikert	Kay Bedwell, Nancy Streib	Rich Weinhold	Tom Reitz	Lynda Rothweil, Detta Nelson & Sean Leary
2021	Bill Mitchell	Jeff Schweikert	Nancy Streib	Rich Weinhold	Tom Reitz	Lynda Rothweil, Detta Nelson & Mike Spathelf
2022						
2023						
2024						
2025						
2026						
2027						

Request for Quote



REQUEST FOR QUOTE (RFQ)

Date: _____

The Route 66 Corvette Club requests your pricing for the item(s) described below:
(List quantities and detailed description of item(s))

Terms of Payment: _____

Quote is due by: _____

Please submit quote to: _____

For use by Route 66 Corvette Club Only:

Proposal reviewed by: _____

Date: _____

Proposal Accepted: _____ Proposal Rejected: _____

Invoice reviewed/submitted to Treasurer for payment by: _____

Date: _____

Route 66 Corvette Club
Committee Chairpersons
Calendar Year 2021

- Audit Committee: Open
- Autocross Committee: Tom Reitz
- Car Show Committee: Leo Czerniewski
- Charity Committee: Harold Sardis
- Membership Committee: Bob Lamb & Nancy Streib
- Newsletter Committee: Lynda Rothweil
- Nominating Committee: To be determined each August
- Rules & Regulations Committee: Lynda Rothweil
- Social Committee: Bob Isermann
- Sponsorship Committee: Bob Isermann & Mike Spathelf
- Technical Committee: Tom Reitz
- Trailer Committee: Tom Reitz
- Website Committee: Joe Anelle